ITESIWAJU OMO YORUBA

CONSTITUTION

SECTION: ***ITESIWAJU OMO YORUBA***

Subsection 1

1.1 ***Name***

The association shall be known and called ITESIWAJU OMO YORUBA
The name shall so remain until the association deems it necessary on amendment to choose another name.

1.2 ***Motto and Logo***

1.2.1 The motto of the Association is to TO EDUCATE AND ENLIGHTEN MEMBER OF WHO WE ARE AND WHERE WE ARE FROM.

1.2.2 The logo of the Association shall be represented by IFE BRONZE HEAD WITH COLOURED IY AS BACKGROUND

1.3 ***Location:***

The headquarters of the association shall be located in the area where the Association is formally registered and may be changed whenever deemed necessary. It shall be registered in one of the local authorities within Germany. The Association shall be located and registered in Würzburg and may be changed when deemed necessary.

Subsection 2: Aims and Objectives

The aims and objectives of the Association shall be as follows:

2.1 To promote the Yoruba cultural heritages and to provide a forum for friendly and unifying spirit among all

2.2 To promote our relationship with Germans and other nationalities in cultural, social economic and political affairs.

2.3 To offer advice and moral support in matters affecting the social welfare of members of the YORUBAS IN WÜRZBURG AND IT´S ENVIRONS as maybe considered appropriate by the governing authority (German authority).

2.4 To organise socio-cultural activities, symposia and any other event considered appropriate to project the richness and good image of YORUBA cultural heritage.

2.5 To solicit for, render help and necessary support in times of distress and emergencies to YORUBAS IN OUR ENVIRONS .

2.6 To give necessary support to member when needed

Subsection 3: Membership

3.1 Membership shall be open to all NATIVES OF YORUBAS (KARO O JIRE).

3.2 Any person intending to join the association shall be obliged to fill out the association's registration form obtainable through the financial secretary or the secretary.

Subsection 4: Obligation Of Members

4.1 The registration fee shall be 10 Euros for founding members and 50 Euros for members registering after the Constitution has been launched. Monthly dues shall be 10 Euros.

4.2 Each member is expected to abide by the rules of the association.

4.3 Each member shall desist from all acts of blackmailing and counter-productive efforts aimed at tarnishing both the image of the members and general progress of the association.

4.4 In times of distress, members shall be called upon to contribute to help the associations needs.

Subsection 5: Rights and Privileges

5.1 ***Send-Off***

When one has been a member for Five years regardless of destination is finally leaving Germany, he/she shall be entitled to a send-off gift in cash or kind valued at 100 Euros. This money is refundable on the event of an already sent-off member Wanting to reactivate his/her membership with the organisation. The Executive member has the Right to determine how the activities of the send-off member were

5.2 ***Social Support***

Upon invitation the Association shall attend marriage/wedding ceremony in Germany of a financial member. On such occasion the Association shall present a gift or cash depending on what the members agreed on

5.3 ***Death of a Member***

Upon the death of a member, the Association shall do all in its power to make sure that the corpse of the deceased member is conveyed or delivered home as the member may wish.

The Association shall take necessary steps to notify the next of kin and also take part in the burial arrangements of the deceased member.

5.4 ***Death of Direct Relative Of A Member (Parents, Husband/Wife/Child)***
Members will be urge to support the affected member
(Oju ni o ri oju she Anu)

5.5 ***Visitation To A Sick Member***

If a member is admitted to the hospital for a period of one week or more, he/she is entitled to a visit from the Association with a present not exceeding the sum of 50 Euros.

SECTION II: OFFICERS OF THE ASSOCIATION

Subsection 1

- ***The Officers Of The Association Shall be Composed Of The Followings***

Chairman/Chairperson
Vice Chairman
Secretary
Assistant Secretary
Financial Secretary / Treasurer
Pro/Social Officer
Provost

- ***Functions Of The Executive Officers Of The Association***

1.2.1 Chairman / Chairperson

1.2.1.1 The Chairman/Chairperson shall be the executive head of the Association.

1.2.1.2 He/she shall chair over the Association's meeting and gatherings. He/she shall sign all documents on behalf of the Association and represent the Association on all official matters.

1.2.1.3 He/she shall ensure that the conduct of meetings and behaviour of members are in conformity with the spirit of the constitution.

1.2.2 Vice Chairman

The Vice Chairman/Vice Chairperson shall represent the Chairman in his Absence.

1.2.3 Secretary

1.2.3.1 The Secretary shall be the Association's chief scribe.

Subsection 2

- ***Membership***

  The executive shall be composed of all constitutionally elected officers of the Association.

- ***Functions***

  2.2.1 Members of the executive shall execute all functions assigned to them by the constitution in furtherance of the aims, objectives and aspirations of the Association.

  2.2.2 The executive shall protect all the association's funds and assets from any form of misappropriation.

  2.2.3 The principles of accountability and transparency shall be practiced by the members of the executive in all activities for and on behalf of the Association.

- ***Executive meetings***

  2.3.1 Members of the executive shall meet and / or coordinate two weeks before the general meeting, to draw up an agenda for the general meeting and to review previous and upcoming events.

  2.3.2 The executive shall, from time to time, introduce relevant standing orders (BYLAWS) and their deliberations.

- ***QUORUM***

  Members of the executive in attendance shall form a quorum for an executive meeting.

- ***Venue and Time***

  The venue and time of the executive meetings shall be determined by the executive.

- ***Election Into Executive Offices***

  2.6.1 Election of the executives of the Association shall be held two years in a general meeting.

  2.6.2 Every financial member is entitled to vote and to be voted into any of the offices of the association.

  2.6.3 An electoral officer shall be appointed to oversee the conduct of the elections.

  2.6.4 Voting in the elections shall be by open ballot system as may be directed by the electoral officer.

2.6.5 In each case, a maximum of three (3) candidates shall be nominated to contest the office. Each nomination shall be supported by at least one other member.

2.6.6 The candidate that carries the highest number of votes cast (simple majority) shall stand elected.

2.6.7 Results shall be announced at the end of each ballot. At the end of the whole exercise elected officers assumes office.

2.6.8 Should an office become vacant in the course of a tenure, an election shall be held during the next general meeting to fill the vacancy.

- ***Duration Of Office***

2.7.1 Members of the executive shall hold office for two years. (imprompt too)

2.7.2 Upon leaving the office, the incumbent shall prepare a formal hand over note of the Association's property in his / her custody. (imprompt too)

- ***External Representation***

At least two persons shall represent the Association in any official event.

SECTION !II: GENERAL MEETING

Subsection 1

- ***Frequency of Meeting***

1.1.1 There shall be a general meeting of the Association on every first SUNDAY of every month of the year and there is a room of changing time when waranted

1.1.2 The Secretary could summon emergency meetings in consultation with the chairman if the need arises. (as the need may arise.)

1.1.3 The venue and time of meetings shall be announced and agreed upon at the end of each general meeting.

- ***Quorum***

1.2.1 The presence of one third, plus or minus one of the registered members shall form the quorum for every general meeting.

1.2.2 The language for the conduct of meetings shall be in English or German.

Subsection 2 Finance

2.1 Source of Revenue

- Registration fees
- Monthly dues
- Donations, levies and fines
- Proceeds from cultural activities
- Miscelaneous activity

2.2 Disbursement Of Funds

- Funds should be made available for administration purposes (printings, postages, posters, stationaries, etc.)
- Funds should also be made available for cultural and social activities organised by the Association.
- Funds shall be made available to cover any other expenses as stated in the constitution.
- Receipts is to be presented to Financial Secretary

2.3 Bank

2.3.1 The Association shall own a bank account in the area where it is registered.

2.3.2 The account shall be operated by three (3) signatories. Namely: Chairman, Financial Secretary and Treasurer

2.3.3 The banking of the Association's money shall be made as indicated in the Functions of the financial secretary / treasure as indicated in Section 11, Subsection 1, Article 1.2.5 and Section 11, Subsection 1, Article 1.2.6

2.3.4 Withdrawal of money shall be made by at least two signatories to the account with the written consent of the third.

2.3.5 When any of the signatories is no longer in the office, the executive shall immediately notify the Association's bank and a replacement shall be submitted to the bank within four weeks.

2.4 Audit

2.4.1 A financial report shall be submitted to the Association at the last meeting of every year by the treasurer and financial secretary.

2.4.2 When a case of financial impropriety is detected for audit, the Association's records and account shall be submitted to an audit panel that shall be set up for that purpose.

2.4.3 The officer involved in the impropriety shall be suspended until his case is cleared.

2.5 Discipline

2.5.1 Members shall conduct themselves with comportment during meetings, any member who engages in disorderly behaviour shall be liable to a fine of five Euros to be imposed by the Chairman or the Provost.
This can be imposed several time

2.5.2 Latecomers shall pay a fine of 5 Euros. (this iccur when member doesn´t inform the house of his or he coming late)

2.5.3 Any absentee for three consecutive times with the exception of 2.5.4 shall be liable to a fine of ten Euros.

2.5.4 In case of hospitalization or travel outside Germany, a notice of absence to the Meeting shall be acceptable by the Association.

2.5.5 Any absentee for three consecutive times with the exception of 2.5.4 shall be expelled.

2.5.6 If a member does not fulfil his / her financial obligation for 3 consecutive meetings he / she shall within this period of debt forfeit his (her) financial benefit.

2.5.7 Any member who physically assaults / abuses another member inside and outside the meeting shall attract a fine of one hundred Euros and Two months suspension .

2.5.8 Any office holder proved to have abused or misused his / her office shall be removed from office by a simple majority of members in the general meeting.

2.5.9 If the abuse of office involves money / property of the Association, all Necessary efforts shall be made to retrieve the money / property.

2.5.10 The general meeting shall evoke the right of vote of no confidence on any officer or the executive who acts ultra vires. The call for a vote of no convidence shall be put through a motion, sponsored and supported by three financial members of the association.

SECTION IV: GENERAL

Subsection 1

- ***Amendment Of the Constitution***

1.1.1 The amendment of the constitution of the Association shall be made when necessary.

1.1.2 The motion to amend the constitution shall be moved and supported by three financial members in the general meeting.

1.1.3 2/3 majority vote of members shall be required to submit a constitutional amendment.

1.1.4 An amendment panel shall be set up.

1.1.5 The panel shall be mandated to review the constitution in light of the changing conditions of the Association's members.

Constitution Drafting Committee Members

